

**MUNICIPAL ASSISTANCE CORPORATION  
FOR THE CITY OF TROY**

*123 William Street – 23<sup>rd</sup> Floor  
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**2013 Annual Board Meeting**

BOARD OF DIRECTORS

Monday, March 21, 2013

9:00 AM

Bollam, Sheedy, Torani and Co. LLP

26 Computer Drive West

Albany, New York 12205

**Meeting Agenda**

1. Chairman opens meeting.
2. Approve Minutes of March 19, 2012 Annual Board Meeting.
3. Review and approve December 31, 2012 Audited Financial Statements.
4. Review and approve Debt Schedule.
5. Appointment of officers.
6. Executive Director's comments.
7. Review and approve Financial Plan for FYs 2013-2017 including FY 2013 Budget.
8. Review and approve Mission Statement.
9. Review and approve Report on Operations and Accomplishments/Performance Measure Report.
10. Review and approve By-Laws.
11. Review and approve Procurement Contract Guidelines and Report, as well as Procurement Data.
12. Appointment of outside professionals.
13. Review and approve Prompt Payment Report.
14. Review and approve Investment Guidelines and Reports.
15. Review and approve Whistleblower Policy.
16. Review and approve Internal Control Guidelines.
17. Review and approve Internal Control Assessment.
18. Review and approve Property Statement.
19. Review and approve electronic authorization.